

**Dane Town Hall Meeting Workgroup
Minutes 10/21/05**

Present: Tim Otis, Mental Health Center of Dane County (MHCDC), Mary Olen, Community Living Alliance Inc.(CLA)/The Management Group (TMG), Fran Genter, Dane Co. DHS, Michael Fox, DHFS/BMHCP, Wendy Warren DHFS/DDES, David Sievert, CLA/TMG Peg Algar, DHFS/BMHCP

Excused: Todd Costello, CLA, Peggy Michaelis (MHCDC), Jeff Erlanger

I. Timeline For Dane Co. SSI MC Program

Week of January 31, 2006

- EDS prints and mails first set of enrollment packets for April 2006 enrollment.
- RB online screen display modification.
- Town Hall mailing.

February 7, 2006

- Town Hall Meeting for Enrollees and Other Interested Parties, from 2-4:00 pm in the Alliant Energy Center.

Week of February 28, 2006

- Implement confirmation and auto-assignment notices.

March 7, 2006

- Town Hall Meeting for Enrollees and Other Interested Parties, from 6-8:00 pm in the Alliant Energy Center.

March 14, 2006

- EDS receives rates for SSI Dane County from DHCF for payment of capitation claims for enrollment starting April 1, 2006.

Week of March 28, 2006

- Implement disenrollment and lock-in notices.
- First capitation claims extract is created for SSI Dane County.

Week of April 3, 2006

- EDS receives the finalized specifications if the DHCF decides notification of non-dual recipients that the end of their 90 day choice period is over is needed.

Week of June 26, 2006

- Implementation of 'End of Choice Period' notice (one month before end of 90 day choice period)

II. Town Hall Meeting Details

- Revisions will be made to the PowerPoint presentation to incorporate the changes in the enrollment model. Also, the font will be standardized on all slides and slides with too much information will be broken into multiple slides.
- The city cable channel will be notified of the new dates for the Town Hall Meetings so that broadcasts of the meeting may occur near those dates.
- The Alliant Center will be booked for the two Town Hall Meetings on February 7, 2006 and March 7, 2006.
- It was decided that instead of having a separate Town Hall Meeting for advocates and other interested parties that two meetings for enrollees and other interested parties will occur. Then monthly meetings for approximately three months will occur for new enrollees thereafter.

III. Next Steps and Adjourn

- The next Town Hall Meeting Workgroup will meet on 11/4/05 at 9:30 am in CR B250G in 1 W. Wilson Street.
- A revised version of the PowerPoint presentation will be sent out to the workgroup before the next meeting.
- The presenters (Mike Fox, Kathy Kaelin, and Todd Costello) for the PowerPoint presentation will do a dry run through during that meeting.